

Spring Canyon Water Company
PO Box 862
Rapid City, SD 57702
springcanyonwc2@gmail.com

AUTOMATIC PAYMENT AUTHORIZATION FORM

For Water Bills

Residents can have their Spring Canyon Water payment deducted automatically from their checking or savings account. There is no charge for this service. This service provides several benefits:

- It's free
- It saves time and cuts down on the number of checks residents write
- It prevents late payments
- It's easy to enroll and easy to cancel
- It's dependable

How It Works

Residents authorize regularly scheduled payments to be made from their checking or savings account. The payments are automatically made on the 1st day of the month for that month's billing. Proof of payment appears on both the resident's bill and a statement provided by their financial institution.

The authority to charge an account remains in effect until the Spring Canyon Water Company receives written instructions to terminate it. A notification of the pending payment is sent to residents via email or mail as a statement approximately 15 days prior to the funds being withdrawn. To take advantage of this service, complete this form and return it via email or mail to PO Box 862.

Authorization

I authorize Spring Canyon Water Company to initiate electronic debit entries for payment of my water bill from my: (check one)

_____ Checking Account

_____ Savings Account

I acknowledge that the origination of my ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until I have cancelled it in writing.

Date: _____ Bank Name: _____

Account Number: _____

Routing Number: _____

Start Month: _____

Resident Name: _____

Payment Date: 1st of the Month

Property Address: _____

Payment Amount: ~\$60

Email Address: _____

Signature: _____